



Research Voice Forum

Minutes

16.04.2025

Attendance:

Students:

Hamid Hamid (PGR Officer), Bushra Zaidi (CHC), Arghavan Sharafi (CBiS), Yasaman Namazi (CAWR), Mohamed Mehiaoui (CPS), Hannah Westwood (CPC), Gabriel Marin Vandebroucke (CBiS), Yessy Hidajat (GLEA), Ebenezer Akore Yeboah (CHC), Sana Cheruvalil (CBiS)

Academic Staff:

Sheena Gardner (CAMC), Vasile Palade (CSMM), Jin Park (CFCI), James Malcolm (CPS), Steve Coupe (CAWR)

Doctoral College Staff:

Sam Morgan, Katy Morrison, Carolyn Wynne, Chris Day.

Other Staff:

Holly Singleton (Library), Mark Adams (Talent Team), Blessing Wemere (SU)

Apologies: Hetty Blades, Richard Dashwood, Annie Bryan, Stephanie Green, Donna Parlby, Georgina Cockburn

Open Items from the Previous Minutes:

Item	Issues/Feedback	Minutes	Action	Responsible	Deadline
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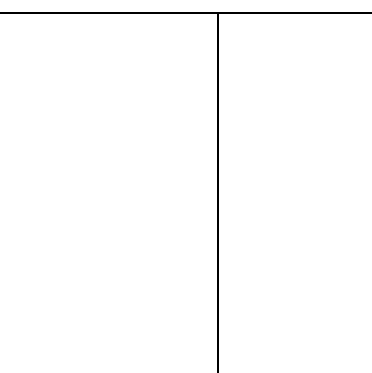
9.2.	<p>7010 Access</p> <p>Students want to know if the TA opportunities would be both the unpaid and the paid opportunities</p>	<p>Schools and Colleges are unfortunately going through a restructure and at such not prioritising the PGRs job opportunities, but the DRC would continue to liaise to make the opportunities available as soon as they are presented.</p> <p>The DRC can only try to get paid opportunities for PGRs, to protect them. However, the PGRs can go ahead to source for unpaid opportunities on their own,</p>	DRC to announce as soon as the teaching opportunities are presented to them.	CW	Ongoing, but can be closed for now.
	Mental Health Support for PGRs	This was raised during the PGR roundtable event, and this was answered.	To be closed for now, until raised again.	N/A	Closed until re-raised
	Visa Concerns for PGRs International Students	SM has shared the answers to all the PGRs questions, and it is now available on the new portal.	Reps to share with other PGRs	N/A	Closed

Minutes of current meeting:

Item	Issues	Action	Responsible	Deadline
7.2.	Writing retreats are they organised by research centres or CAW? Who to contact for local writing retreat.	CD- They are trying to coordinate with the CAW to ensure that they are not duplicating work. The research centres organise the writing retreats for their specific centres, and it is not in the place of DC to interfere. PGRs should contact their PGR leads, most times it is down to the centre budget to organise the retreat.	N/A	Closed
8.2.1	Request for writing retreat to be done locally on campus	There are currently plans for one. However, would need to confirm the venue. CD - There are local retreats being organised by CAW, however, they had received an email from a rep on behalf of other reps, asking for more locally based retreats rather than at Warwick. JP- still advises the students to contact the PGR leads.	PGRs	Closed
8.9.1.	Concerns with the outcome of the	JP - will do their best to minimize the impact on PRPs in June, as most people would be staying until 20 th June. No need for PGRs to worry.	N/A	Closed

	restructuring with upcoming PRPs.	SM- The DC would work closely with the PGR Leads to ensure the transitioning is smooth, but PGRs should reach out to the PGR Lifecycle team if anything.		
8.11.1	Need to have more methodology Training	To be picked up by PGR Lead	N/A	Closed
8.12.1	PGRs waiting on the study abroad team regarding the Turing fund	SM - Just for PGRs to note that the staff working on this may be limited, and for PGRs to give some time to receive update.	N/A	Closed
8.13.1	Concerns with move in dates to the new centre building.	No response, PGR Lead not in attendance. To be picked up with the PGR Lead	N/A	Closed
8.14.1	Currently no PGR Lead at the Centre, when to expect new lead?	Already answered by SM during rep meeting.	N/A	Closed
8.15.1	N/A	Updates given by SG, the PGR Lead. New reps and events being planned.	SG	N/A
8.16.1	Concerns with more redundancies after restructuring happened	Already covered in the rep meeting and PGRs are happy to close.	N/A	Closed
10.1	Regulations and procedures review	Currently looking at the UKRI changes in the Terms and Conditions and adding it to theirs	KM	N/A
10.2	New DRC Portal	New DRC portal is now live, over a week ago. Comms to be sent out regarding redirecting PGRs to the new portal. Feedback is welcome	Reps to get any feedback on	Closed

			the new portal	
10.3	Reminders of PGR drop ins for consultations	Encourage PGRs to reach out to CW and KM for drop ins on consultations	KM	N/A
10.4	Staffing changes	New member of the lifecycle team, has been with the University for a while now with experience in Registry	CW	N/A
10.5	Skills forge update	<p>Update on the skills forge which have been testing and being worked on, currently on final tweaks, but would be coming through on the 1st week of May.</p> <p>There will be a stall during RCAD to answer any queries.</p> <p>Guide on thesis submission is on the new portal. Reps to direct other PGRs to the new portal</p>	SM	N/A
10.6	PRES	<p>There's been some progress with responses, but need for more PGRs to respond, at least 50% of PGRs.</p> <p>https://livecoventryac.sharepoint.com/sites/staff-and-students-CentreforResearchCapabilityAndDevelopment/SitePages/PGR-(Draft-Page---January-2025).aspx</p> <p>Encourages the PGRs to watch the video he sent out earlier. Reps to promote.</p> <p>For PGRs not to put things in there that they need immediate support with, PGRs to reach out to the PGR Leads, Lifecycle team with those concerns</p>	CD	N/A
10.7	RCAD	Monday is the online session.	CD	N/A



		<p>There would be loads on PGRs presenting on the Tuesday at Elm Bank.</p> <p>There would be the PGR of the year and the Supervisory team of the year.</p> <p>There would be support services and others at the Hub running stalls and there to answer all your questions.</p> <p>Link to join the RCAD RCAD registration</p>		
11.1	<p>Elections query – where to find rules and regulations.</p> <p>Wants only previous reps to qualify for officer role.</p>	<p>Link to all things SU Elections Elections</p> <p>Rules and Guidance Rules and Guidance</p>	N/A	Closed
11.2	SU Awards	<p>Congratulations to Sana for winning Rep of the Year, and Sam Morgan for Winning Student Voice Champion, and to all staff and student reps for making a positive change to students experience.</p>		N/A

